

PUBLIC PROGRAMME

Certificate of attendance provided

* minimum of 75% attendance

LEADERSHIP SKILLS FOR SUPERVISORS

Date: 24-25 May 2021

Time: 9.00 am - 5.00 pm

Venue: DreamEDGE, Cyberjaya

Code: SSE3

OVERVIEW

It takes more than business savvy to get ahead at the workplace. Successful supervisors combine their professional and management expertise with strong interpersonal skills to lead people and achieve results. Supervisors are also often seen as problem solver and the leader that directs the team towards success. The behaviour of the supervisors affects the actions of their team.

This course share the knowledge of effective leadership skills and influential communication techniques to become better supervisors.

OBJECTIVE

- Describe functions, roles and responsibilities as supervisors.
- Explain and match 4 leadership styles as well as subordinate styles.
- Active subordinates's performance using 3-steps method.
- Communicate instructions clearly and effectively using the right delegations technique.
- Analyse the different stages of your team dynamics.
- Apply better conflict management style as supervisors.

LEARNING OUTCOME

At the end of the training, participant will be able to:

- Describe supervisor roles and responsibilities.
- Learn principles of good leadership.
- Participate in team planning.
- Develop team commitment and co-operation.
- Manage and enhance team performance.

TARGET

- Organisation who want their supervisors to enhance their supervision skill to a higher level

COURSE CONTENT

- The Effective Supervisors
- What's Your Style
- Activation & Effectuation Method
- Delegation Communication Technique
- Conflict Management
- Team Dynamics
- Personal Effective Supervisors Action Plan

METHODOLOGY

- Training material : English language
- Lecture : Malay and/or English language
- Activities
- Q&A

Organised by



REGISTER NOW!

NORMAL PRICE

RM1,750 Per Pax

*closing date : 17 May 2021

EARLY BIRD PRICE

RM1,550 Per Pax

*before : 03 May 2021

GROUP PRICE

RM1,450 Per Pax

*min three (3) pax



Office Address : C-16-01, Level 16, iTech Tower,
Jalan Impact, Cyber 6, 63000
Cyberjaya, Selangor

Phone Number : +603 8320 3800
Email Address : training@dreamegedge.jp
Website : www.dreamegedge.jp/training